



Hawaiian Massage School of Kauai LLC

and

**Hawaiian Lomi Lomi Massage Training and
Therapy**

Catalog of massage program options for licensure
as a massage therapist in the state of Hawaii

600 hour program

The course will be six months long. The class will begin with one week intensive training in Hawaiian Lomi Lomi Massage followed by 4 more weeks of training one week each in Scoliosis Therapy with Body Balancing, Hot Hawaiian Sand and Pohaku (stone) Therapy, Structural Shoulder Therapy, and advanced Hooponopono with Hawaiian Implements., Then Spa Therapies. Each modality class will include additional appointment time with the instructor for one on one evaluation and critic. This private time is in addition to the class time and will be between 3 and 5 hours per course.

Clinic time will include 55 hrs each in practice of each modality. There will be 100 hrs of Anatomy Physiology and Kinesiology in once a week classes.

The 4 intensive Classes are held in the evenings from 4 to 10 pm for 7 consecutive days. For the clinic time starting after the courses just mentioned. Students will practice on the public, each other or the teachers. Additional training in business building and introduction to other styles of massage will be the central theme of the class. Class times are undetermined at this time and will depend on the class deciding the best times for all members to work school into other commitments of life

During this part of the course the Anatomy Physiology and Kinesiology class will be held weekly one evening per week.

Mission Statement & Educational Objectives

Our main goal is to provide to all students: a very *thorough and extensive* course of study in massage therapy emphasizing the Hawaiian style of massage handed down by Auntie Margaret Machado to Marguerite Pennington over 30 years ago. The course of study will emphasize the art of Body Balancing and Structural integration for postural realignment, for deep therapeutic bodywork.

Educational Objectives:

Graduate well-educated, caring professionals to meet the growing need for qualified massage therapists.

To be able to work competently with other health care providers.

To increase the public awareness of the positive benefits of Massage Therapy.

To provide an ethical framework from which to practice your new profession.

To prepare the student with a strong business acumen to ensure success.

Faculty

The Massage Therapy Program at **Hawaiian Massage School of Kauai** Staff of teachers;

Marguerite Pennington LMT and AMTA Professional Member, Director and Trainer for Lomi Lomi Massage Training and Therapy. NCBTMB Trainer. Hawaiian Lomi Lomi Massage Training and Therapy is Certified by the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) as a Continuing Education Provider.

Marguerite is the owner, director and principle of the school and she teaches Hawaiian Lomi Lomi Massage, Structural Realignment, Scoliosis Therapy with Body Balancing, her own invention nationally certified in April of 2007.

Newsflash

Announcing a Revolutionary New Nationally Certified Massage Therapy Technique;

Scoliosis Therapy with Body Balancing

Recently licensed by highest governing body for massage therapy. NSBMTB, the national licensing body for instructors and schools of therapeutic and medical massage therapy and bodywork for the USA.

. This medical massage uses *Marguerite Pennington's* own technique called "**Body Balancing**" to correct chronic problems of pain at their root. Structural Integration and realignment using **Body Balancing** for curvatures of the spine such as scoliosis, and many other dislocations or misalignments of the spine brings relief of the root cause of the ailments by re-aligning spiraled scoliosis or c curved spines. The nervous system is healed at the root. The end result is release from pain, proper nerve flow to the organs, and extremities.

Testimonies of healings include, natural restoration of sexual dysfunction, causing increase in libido and heightened orgasm in intensity, relief of indigestion and constipation, mood elevation, as Body Balancing is a natural antidepressant by releasing the cerebral spinal fluid to travel unimpaired up the spine releasing the happy chemicals known as endorphins, serotonin and dopamine causing mood elevation naturally and healing depressions caused by this problem.

Knee dislocations and other dislocations and postural imbalance are covered.

Marguerite studied massage from her youth and has been practicing massage for over 35 years. Her main emphasis in teaching is to pass on the training of Hawaiian Lomi Lomi Massage from Auntie Margaret's Machado's line. Plus the new therapy discussed above. Marguerite has been teaching Lomi Lomi in continuing education workshops for 10 years. She trained with Auntie Margaret when she was 21 and was licensed in the state of Hawaii at that time. Her other main focus of training is in Structural Realignment bodywork following the teachings of Ida Rolph PHD. In addition, she brings her new form of bodywork she has personally been trained in, by direct revelation, to balance the spine and manage and treat severe spinal rotations and/or curves affecting a large percentage of massage patrons. Her goal is to pass on these teachings that will effectively equip a therapist for both spa relaxation therapies and medical massage, focusing on dealing with the root causes of discomfort. In addition to her massage practice she has been involved in spiritual Biblical counseling for families, couples and individuals for many years. Is an author and artist.

Robert Dugan LMT

Robert Duggan began his study of the healing arts in 1999 on the island of Kauai. He completed his first 150 hours of coursework at the Pacific Center for Awareness and Bodywork under the instruction of Lee Joseph, learning structural and integrative massage techniques. Robert continued his education at Heartwood Institute, where he received his Holistic Health Practitioner diploma in May 2000. While at Heartwood Institute, Robert became certified in several modalities: Swedish, Deep Tissue, Cranial-Sacral, Myofascial Release, Neuromuscular Therapy, and Sports Massage. He also studied Reflexology, Exercise Therapy and Kinesiology. After moving back to Kauai in the summer of 2000, Robert took classes in Lomi Lomi and Ayurvedic massage to enhance his repertoire of bodywork skills. He has practiced massage for over 7 years since becoming a licensed massage therapist in the state of Hawaii. Robert enjoys using his knowledge of the body to help people who suffer from injuries and chronic pain to achieve a better quality of life

Marisa Duggan LMT

Marisa Duggan is a massage therapist who integrates both Eastern and Western

Modalities in her bodywork. At Heartwood Institute, Marisa studied Asian Healing Arts

with Paul Pitchford, author of the book, *Healing With Whole Foods*. Her program of study included Chinese medicine theory, Zen Shiatsu bodywork, whole foods nutrition, meditation, Tai Chi and Chi Gung, yoga, anatomy, physiology, and aromatherapy. After receiving her diploma in the spring of 2000, Marisa also took a certification course in Swedish Esalen massage. In June of 2000, she moved back to Kauai with Robert and joined him in the study of Lomi Lomi massage with Marguerite Pennington and Ayurvedic Massage with Myrica Morningstar. Marisa traveled to Thailand in the fall of 2003 to study Thai Massage and complete her training as a yoga instructor. She currently offers private yoga sessions

as well as massage therapy and nutritional consultations. In her bodywork, Marisa strives to assist her clients not only in balancing themselves physically, but mentally and spiritually as well. She will also instruct with Robert were needed in her expertise, Tai, Beginning massage and Aromatherapy.

Rosemarie Grassa LMT RN

Rosemarie Grassa will be teaching the anatomy physiology and Kinesiology class. She has been a practicing nurse and spa owner for many years in California and is a practicing therapist currently on Kauai. She is very knowledgeable in the area of this course.

Robert and Marisa will teach supplemental course work in the following areas;

Introductions in Swedish massage, Tai Chi, Aromatherapy, Shiatsu, Myofascial, reflexology and Tai massage.

Classes in theory and practical application of these Modalities

Traditional Hawaiian Lomi Lomi Massage.....	50 hrs
Hawaiian Hot Sand and Pohaku Stone Therapy.....	50hrs
Anatomy, Physiology and Kinesiology.....	100hr
Structural Shoulder Therapy /Advanced Hooponopono Hawaiian Implements.....	50hr
Scoliosis Therapy using Body Balancing.....	50hrs
Practical Massage Practice and Business Building.....	220hrs

Optional Introductory classes in;

Shiatsu.....	3 hours
Neuromuscular Therapy.....	3 hours
Tai Massage	3 hours
Swedish.....	3 hours
Lymphatic drainage.....	3 hours
Pregnancy Massage.....	3 hours
Awareness Training.....	3 hours
Cranial Sacral	3 hours

Also covered in the school are the following; draping, contraindications to massage, movement and stretching, sanitation, business skills, Ethics and rules of the state of Hawaii governing massage therapy practice.

Supplemental Training for

Licensed out of State Therapists

The individual classes may be taken or clinic hours for therapists seeking Hawaii State Licensure and needing more hours than they currently have for another state license or unfinished massage school training. Cost depends on programs taken and individual needs for hours. For a list of training times for individual State and National accredited courses is available under the retreat part of the web site.

Tuition Price

\$5000.00

Only 6 students per course will be accepted. I do not accept payment plans anymore due to the failure of students to pay the bill in the past. Tuition is due upon enrolment in the course.

Course Descriptions

Traditional Hawaiian Lomi Lomi Clock Hours 50

Prerequisite(s) None

Course Objective

This course will instruct students in the ancient art of traditional massage as taught by the forerunner of the Lomi movement on the planet Auntie Margaret Machado. She is the original teacher that passed her family heritage on to the people outside her direct bloodline, as was the original tradition. This Lomi is from her style and it is very important to make clear the style taught due to the vast differing styles of Lomi Lomi currently available in training. This is not Temple Lomi though it is deeply spiritual it is strictly devoted to massage and not sightseeing to historic sites, or other non-massage related training experiences that are offered in some courses. The trainer Marguerite studied with Auntie Margaret when she was 21 and has practiced only her style since then for 30 plus years.

Students will learn to:

- Use dance, and leverage for massage on the client in a rhythmical flowing massage
- Learn how to use their body as a whole rather than just the arms or hands to apply the massage
- Pray and allow divine guidance to navigate the massage and heal the person if needed beyond human touches ability
- Deliver one of the most relaxing muscle oriented massages known today on earth
-

Lesson Unit Outline

Lesson Unit 1: History and modern practices of Traditional Hawaiian Lomi Lomi

Upon completion of this lesson unit, students will be able to:

- Understand the history of the practice of massage in Hawaii
- Discuss the emerging of the culture to the public at large and its popularity globally
- Understand the differing styles of Lomi and be able to answer clients questions in this regard

Lesson Unit 2: Learning the Lomi Dance and applying the massage in proper stance

Upon completion of this lesson unit, students will be able to:

- Discuss the similarities of the Lomi dance and other forms of movement
- Learn to use the Lomi stance to correctly massage without hurting or warring out the therapist own body.
- Begin learning to massage using the dance on the region of the back

Lesson Unit 3: Massaging the side of the back, arms and hands

Upon completion of this lesson unit, students will be able to:

- Massage the region of the back using the Lomi style
- Massage the back of the arm and hand using Lomi

Lesson Unit 4: Lomi the back bottom half of the body and the feet

Upon completion of this lesson unit, students will be able to:

- Release the hips and glut's and sciatic nerve in the buttocks region
- Relax the back of the legs using Lomi
- Massage the foot

Lesson Unit 5: Lomi front side of legs and feet

Upon completion of this lesson unit, students will be able to:

- Massage the inner leg and thigh
- The foot on the top
- Massage the outer leg Knee and lateral thigh by Lomi Lomi

Lesson Unit 6: Abdomen and chest

Upon completion of this lesson unit, students will be able to:

- Massage the abdomen with the lomi style to release constipation and other abdominal issues
- Relax the chest area on a man, and upper pecks on a woman

Lesson Unit 7: Lomi the arms, Neck, head, and face

Upon completion of this lesson unit, students will be able to:

- Massage the arms using the Lomi style

- Massage the neck using the Lomi style
- Massage the head using the Lomi style

*Also covered in the school are the following; draping, contraindications to massage, movement and stretching, sanitation, business skills, Ethics and rules of the state of Hawaii governing massage therapy practice.

Evaluation Method/Grading Policy

Student course grades are based on the following:

80% Practicum: Hands-On/Lab Experience and Participation
20% Exams

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A	100% - 90%	4.0	
B	89% - 80%	3.0	
C	79% - 70%	2.0	A grade of "C" is considered a passing grade.
D	69% - 60%	1.0	
F	Below 60%	0.0	

Scoliosis Therapy with Body Balancing

Clock Hours 50

This course will evaluate the entire person's posture and deal with all problem areas that affect the client. By the end of the course students will understand how to treat whiplash injury, scoliosis, knee dislocations, and many other injury related symptoms and procedures. **Body Balancing** to straighten a spiraled or c curved spine. This is cutting edge in Scoliosis Therapy. Nationally recognized for certification by the highest Licensing association in the Nation The NCBTMB in April of 2007. Course description unavailable till class is taken.

Students will learn to;

- Identify the root causes of pain and dysfunction of the person by body reading
- Apply techniques that correct spines in scoliosis or rotation patterns.
- Assess curvatures of the spine and lateral vertebra and using soft tissue manipulation correct to create normal spinal alignment using Body Balancing
- Adjust misaligned clavicles
- Treat dislocated Knees
- Correct hyedal hernias
- Balance jaw for treatment of TMJ
- Correct leg length imbalances

Evaluation Method/Grading Policy

Student course grades are based on the following:

80% Practicum: Hands-On/Lab Experience and Participation
20% Exams

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A	100% - 90%	4.0
B	89% - 80%	3.0

C	79% - 70%	2.0	A grade of "C" is considered a passing grade.
D	69% - 60%	1.0	
F	Below 60%	0.0	

Hawaiian Pohaku Stone and Sand Treatment

Clock hours50

Prerequisites none

Course Objective

This course will explore the uses of stone and sand as heating and cooling of the body in a massage employing the massage style of Lomi with the hot and cold stone sand uses.

Students will learn to;

- Identify good stones to gather as implements
- Discern the needs of individual clients for heat and cold
- Apply 7 types of treatments using stones and sand to massage and heat or cool
- (Details provided at class time)

Evaluation Method/Grading Policy

Student course grades are based on the following:

80% Practicum: Hands-On/Lab Experience and Participation
20% Exams

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A	100% - 90%	4.0	
B	89% - 80%	3.0	
C	79% - 70%	2.0	A grade of "C" is considered a passing grade.
D	69% - 60%	1.0	

F Below 60% 0.0

Structural Shoulder Therapy and Hawaiian Implements with Advanced Hooponopono

Clock hours 50

Prerequisites none

Course Objective

This course will teach in-depth work in the shoulder girdle and neck using Structural Integration

Students will learn to;

- Discern the reasons for restriction of movement and pain in the shoulder girdle region
- Apply proper procedures for releasing the adhesions found.
- In-depth clearing of the areas fascia including the delineation of the ribcage
- (Details provided at class time)

Evaluation Method/Grading Policy

Student course grades are based on the following:

80% Practicum: Hands-On/Lab Experience and Participation
20% Exams

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A	100% - 90%	4.0	
B	89% - 80%	3.0	
C	79% - 70%	2.0	A grade of "C" is considered a passing grade.

D	69% - 60%	1.0
F	Below 60%	0.0

Spa Therapies

Clock hours 50

Prerequisites none

Course objective

This course will cover the current spa therapies employed by most spas.

Students will learn the use of scrubs, wraps, salt glows, and other relevant spa procedures used today.

Students will learn to:

- Pamper the client with soothing spa remedies
- Apply a salt scrub for exfoliation of the skin
- Perform a polish with differing spa products for that use
- Do a body wrap of herbs and lotions
- Use of hot towels and other tools for relaxation of the client

Book *Spa Therapies* shall be used in this class.

Evaluation Method/Grading Policy

Student course grades are based on the following:

80% Practicum: Hands-On/Lab Experience and Participation
20% Exams

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A	100% - 90%	4.0	
B	89% - 80%	3.0	
C	79% - 70%	2.0	A grade of "C" is considered a passing grade.
D	69% - 60%	1.0	
F	Below 60%	0.0	

Anatomy Physiology Kinesiology

Clock Hours 100

Prerequisite(s) None

Course Objective

This course will provide an in-depth study of the physiological systems of the human body. Normal functions and common pathologies of these systems will be studied.

Students will learn to:

- Identify normal functions and some common pathologies of the human body
- Identify how massage therapy affects the Integumentary, cardiovascular, lymphatic, respiratory, digestive and urinary systems
- Identify the skeletal, nervous and muscular systems of the body
- Work effectively with other healthcare professionals

Course will have a large amount of homework and is based on the National Exam.

- (Details provided at class time)

Instructional Materials

Textbooks Mandatory the Anatomy and physiology coloring books
Recommended reading

Mosby's Basic Science for Soft Tissue and Movement Therapies, First Edition; Mosby-Year Book; 1999: Flesch-Kincaid Grade Level 12.0

The Anatomy & Physiology Learning System, 2nd Edition; W B Saunders; 2000: Flesch-Kincaid Grade Level 10.8

Coursework Make-Up Policy

Class attendance and participation are mandatory. All missed classes require make-up. The student is responsible for all material missed due to absence. Students may use the textbook, lecture notes, or when available, attend the same lecture given to another class.

Evaluation Method/Grading Policy

Student course grades are based on the following:

40% Practicum: Hands-On/Lab Experience
30% Exams
20% Quizzes
10% Attendance/Class Participation

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A	100% - 90%	4.0	
B	89% - 80%	3.0	
C	79% - 70%	2.0	A grade of "C" is considered a passing grade.
D	69% - 60%	1.0	
F	Below 60%	0.0	

Aromatherapy Introduction

Upon completion of this lesson unit, students will be able to:

- Understand and apply the basic principles of plant essences and smells effect on humans.

Cranial Sacral Introduction

Upon completion of this lesson unit, students will be able to:

- Learn the basic technique of Cranial Sacral Therapy

Introduction to Shiatsu

Upon completion of this lesson unit, students will be able to:

- Use meridian and pressure point therapy

Introduction in Thai massage

Upon completion of this lesson unit, students will be able to:

- Understand the theory and some basic moves in Thai massage

Neuromuscular Release

Upon completion of this lesson unit, students will be able to:

- Basic principles of neuromuscular release and application

Instructional Materials

Textbooks

Mosby's Fundamentals of Therapeutic Massage, Second Edition; Mosby-Year Book; 2000: Flesch-Kincaid Grade Level 12.0

Mosby's Basic Science for Soft Tissue and Movement Therapies, First Edition; Mosby-Year Book; 1999: Flesch-Kincaid Grade Level 12.0

Equipment

Massage table

Coursework Make-Up Policy

Class attendance and participation are mandatory. All missed classes require make-up. The student is responsible for all material missed due to absence. Students may use the textbook, lecture notes, or when available, attend the same lecture given to another class.

Evaluation Method/Grading Policy

Student course grades are based on the following:

40% Practicum: Hands-On/Lab Experience

30% Exams

20% Quizzes

10% Attendance/Class Participation

Academic performance is measured through the assignment of grades and grade points. The school measures progress using a 4-point scale as follows:

A 100% - 90% 4.0

B 89% - 80% 3.0

C 79% - 70% 2.0 A grade of "C" is considered a passing grade.

D 69% - 60% 1.0

F Below 60% 0.0

Clinic Training Requirements

Procedures for clinic Training

Massage students are in the process of learning how to run a successful massage business so all the responsibilities of operating a business will be practiced.

Just as in any regular business failure to perform the required homework tasks, and show up for massages will cause you to fail this part of the course and incur financial fees for makeup time and poor performance in the responsibilities required to pass the training.

Just as in a regular job you are required to show up and do the work or you are terminated. There will be strict commitment breaking penalties as well including failure and the need to start over from scratch to pass the course incurring additional fees as required to cover the breaches. Missing a class time of 3 hours will incur a \$30 fee for makeup, and a time set in the nearest future to make up the time. Home work is required to pass this course involving marketing oneself as a massage therapist. This home work is in addition to classroom time of the 220 hours of actual practical massage, and additional therapies introductions.

1. Students are responsible to have all their supplies and own tables. Including sheets towels face cradle cloths, oil or lotion, intake forms and pens.
2. Student insurance must be obtained prior to clinical practice.
3. Students are required to make posters or other advertisements and put up flyers and advertise in creative ways the student

massage. To participate in demonstrations and talks to gather clients. To get business cards printed for themselves or some other form of printed advertisement like a brochure.

4. The apprentice is required to show up at the school for all clinic time. No massages are to be performed outside of the classroom.
5. Checks are preferred payment method made out to the school, ***Hawaiian Massage School of Kauai*** The booking of appointments in advance requires the credit card # exp. and address the card is billed to for booking to occur. Massages are \$45 per hour prorated if longer, and if the person no shows the appointment they will be charged half unless they cancel in a 24 hour time period. Credit cards are also fine but not cash. Let the person know when they book how they may make payment. A credit card machine is available in the classroom to run cards. All payments of clients are due to the school upon completion of the massage.
6. The student should greet their clients personally. Filling out intakes and evaluation forms. If there is a group of students in the room at the time you are entering with your client please be careful to be quiet respecting the other work being done, and send the client into the bath room to undress and wrap in a sarong to get to the table.
7. When you are finished with the massage let your client know you are done and instruct them to get up and dress and meet you for reassessment and payment if not already taken care of at the time of booking.
8. Each student is required to keep the following records on their clients. Intake form body reading assessment and treatment or type of massage administered. Note if there is a leg length discrepancy and curvature of the spine on intake form, also note comments after massage. On the form provided indicate the

following information for each client. The type of payment if it is a check, credit card and date. The source that brought the client in. Time Date length massage. Name of client, and any important comments made after the massage by the client. Resident or tourist.

9. More hours with less people can be accomplished by giving one and a half hour massages instead of one hour ones. Hot stone is always one and a half hours, and if the person needs a Lomi and Body Balancing it takes at least 1 and a half hours. Also anyone can do 2 hour massages, Tandem Lomi or Hot Sand Stone is also a possibility you will do. Remember to work at the same speed and depth of pressure communicating silently without disturbing your client with chatter. If doing couples massage start and end at the same time.
10. Laundry is the responsibility of the student. All possessions are not to be left in the School after departure to keep the room uncluttered.. The students are responsible to reach out to those they know in the community who are in need of massage around them they personally know. Make up a list of 25 names of people you know personally who may need massage and then set a time aside to devote to calling them up or contacting them with an offer for the discounted student massage and begin to learn how to sell yourself to people you will meet in the future. This is important as it can be a basis for gaining a steady local clientele. Get them to rebook after the first massage a week later and get them hooked on weekly body work and they will call you when they need help after you are a licensed therapist.

Termination Policy

1 If the student is caught doing massage on their own and collecting money without the knowledge or supervision of the school they will be terminated as a student, all their tuition will still be due if they are on a payment plan, and they will not receive a refund on already paid tuition. They will be reported to the state board of massage therapy and prosecuted by the state of Hawaii under the penalties of the law for practicing massage without a license which is a federal offence.

2 If the student fails to maintain any of the rules in this article more than 2 times.

3 If any unethical conduct is reported between clients and students such as sexual favors, dating of the clients, or any other inappropriate language or behavior.

4 lack of attendance or participation in the practice program. Barring any unforeseen personal crisis that is valid in the eyes of the administrator for not participating in the student massage practice program for more than 3 weeks in a row.

No refunds apply to personal trainings. All money is due at booking and non-refundable.

Refunds to tuition by this portion of the program do not apply.

Graduation and Certification is not based on tuition alone being paid .One must demonstrate the ability by the end of the clinic practices and time to properly perform the messages taught and have fulfilled the requirements of all areas of the training program.

I the Student under Hawaiian Massage School of Kauai agree to the requirements above stated practicing integrity with clients and the school.

Name_____

Date_____

Signature of Student in clinic

Hawaiian Massage School of Kauai Registration

Name_____

Address_____

Email_____

Phone_____

Cell_____

Occupation _____

Today's Date_____ Start date of course_____

Age_____

Contact person who stays at same address in case you move in the future.

Name_____

Phone_____

Address_____

Email_____

National certification for continuing education hours also available for advanced training. Individual Trainings offered are:

Traditional Hawaiian Lomi Lomi Massage.....\$1290
Hawaiian Hot Sand and Pohaku Stone Therapy.....\$1290
Structural Shoulder Neck and Arm Therapy.....\$1290
Scoliosis Therapy with Body Balancing.....\$1290
Spa Therapies.....\$1290

For the full licensure program.....\$5000

Registration fee for full program.....\$1000

All classes are subject to an additional 4% HI state excise tax please add to your fee. \$200 is the tax for the full training. The tax per individual courses is \$ 51.60.

Please indicate if another person other than yourself will be paying your tuition. _____

Money orders only, No personal checks accepted.
Make Checks Payable to Marguerite Pennington

Send application to

Hawaiian Massage School of Kauai
P.O. Box 1065
Hanalei, HI 96714

For application questions please contact us at the School at **808 651-5481**

Cancellation and Refund Policies

Full refund of tuition minus registration fee.

The student will receive a full refund of tuition and fees if:

1. The student requests cancellation within 5 calendar days after signing the Enrollment

Agreement if no classes have been attended, lessons completed or materials used. The

applicant within an additional period of 5 calendar days must confirm this request, in

writing. After 5 calendar days or after 10 calendar days absent without written confirmation, the school will retain the Registration Fee; or

2. The applicant is not accepted for admission by the school; or

3. The school cancels the program prior to the applicant beginning class.

For Programs:

Partial Refund

Students will be eligible for a partial refund:

1. If a student cancels after the fifth calendar day following the date of enrollment, but prior to the scheduled beginning of training, tuition paid to the school shall be refunded.

The school shall retain the registration fee.

2. If a student enrolls and withdraws or discontinues after the scheduled program has begun, but prior to the enrollment period graduation date, the following refund policies apply'.

A. If termination occurs during the first 7 calendar days of the enrollment period,

this will result in the school retaining the Registration Fee and 25% of the tuition charge.

B. If termination occurs after the first 7 calendar days of the enrollment period, but

within the first 25% enrollment period, this will result in the school retaining the

Registration Fee and 45% of the tuition charge.

C. If termination occurs after 25% of the enrollment period, but within 50% (calendar midpoint) of the enrollment period, this will result in the school retaining

the Registration Fee and 70% of the tuition charge. Termination due to catastrophic illness or injury of the student will result in a pro-rata refund.

No Refund

If termination occurs after 50% (calendar midpoint) of the enrollment period, this will result

in the school retaining the Registration Fee and 100% of the tuition charge.

Refund Payments

All refunds due will be made to the original funding source(s) within 30 business days of

the determined withdrawal, cancellation or termination date from the course or program.

I agree to enroll in the Hawaiian Massage School of Kauai under the understanding

that I have read and agree to the refund policies of the school.

Print Name _____

Sign _____ Date _____

Consent Agreement

Please sign below if you give your consent to have a photo or video from the class you attend with you in it on my web site or other publication.

Signature _____

I look forward to working with you and ask that you contact me with any questions and let's talk about it. I want you to have a wonderful learning experience, so let me know any way I can accommodate you. Please sign below indicating you have read the information contained in this form and are willing to attend the training under these conditions including if applicable clinic rules.

Print Name _____